## Save time with Central Wisconsin Electric Cooperative's Automatic Payment Options.

In addition to paying your bill with check or cash we are pleased to offer you the following payment options:

- 1. Online Payment with a Check or Credit Card. Not only can you pay your bill in a convenient secured manner, you can also access account information including payment and usage history. Go to www.cwecoop.com for more information.
- 2. Automated Clearing House (ACH). With this option your monthly bill is deducted automatically from your checking or savings account on the 4<sup>th</sup> of each month. To enroll please call our secure phone line 855-963-3774 or go to our website.
- 3. You can also set up recurring Credit Card payments monthly to be deducted on the 4<sup>th</sup> of each month. To enroll please call our secure phone line 855-963-3774. We accept Master Card, VISA, Discover and American Express or go to our website.

## Steps for setting up the Recurring payment option with the Secure Phone Line:

- 1. Make sure you have your electric account number and then Call 855-963-3774.
- 2. Choose Option 2 to inquire on your account.
- 3. Choose Option 5 to setup a PIN number.
- You will be asked a security question of what your current balance due is. Once you enter the amount it will ask for a 4-digit PIN number of your choice. It will then take you back to the beginning menu.
- 5. Choose Option 2 to inquire on your account.
- 6. Choose Option 4 to setup Recurring payments and follow the steps to enter the information for your bank or your card.

## Steps for setting up the Recurring payment option with Smarthub:

- 1. Make sure you have your electric account number and then go to our website www.cwecoop.com
- 2. Then click on the "Billing" menu and choose "Pay Your Bill."
- 3. Click "Register Now."
- 4. Once you are registered click on the left-hand side of the screen on "Bill & Pay" and choose "Auto Pay Program."
- 5. From there you will need to accept the terms and then click on the "Enroll" button.
- 6. Choose the type of payment you want to use.
- 7. Enter the banking or card information and choose continue.